

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Highway Committee Room ~ 1425 Wisconsin Dr, Jefferson, WI 53549-1701

Wednesday, October 19, 2022 @ 8:30 am

Join Zoom Meeting ~ <https://us06web.zoom.us/j/81594414745>
Meeting ID: 815 9441 4745# ~ Dial by your location: +1 312 626 6799

Committee Members: Matt Foelker (Chair) (UW), Walt Christensen (Vice-Chair), Dan Herbst (UW), Cassie Richardson, Meg Turville-Heitz, Kirsten Jurcek (FSA), and Margaret Burlingham (PACE)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the October Agenda
5. Approval of the September 21, 2022 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) October 2022 Report
8. Discussion and Possible Action on 2023 Wildlife Damage Abatement & Claims Program Budget Approval
9. Discussion and Possible Action on 2022 Wildlife Damage Abatement & Claims Program Crop Price Approval
10. Discussion on Natural Resources Conservation Service (NRCS) Report
11. Introduction of the New Jefferson County Resource Conservationist, David Hoffman
12. Discussion on Departmental Updates
13. Discussion and Possible Action on Air, Surface Water, Groundwater, and Health Concerns Relating to Animal Operations and their Regulation
14. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
15. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
16. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
17. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
18. Review of the Monthly Financial Report (August)
19. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting November 16, 2022 @ 8:30 am in the Highway Committee Room
20. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Land & Water Conservation Committee Minutes

September 21, 2022

1. Call to Order:

The monthly meeting was called to order by Matt Foelker at 8:30 am. Committee Members Matt Foelker (Chair) (UW), Walt Christensen (Vice-Chair), Dan Herbst (UW) (@ 8:32 via Zoom), Cassie Richardson (@8:33 via Zoom), Meg Turville-Heitz, Kirsten Jurcek (FSA), and Margaret Burlingham (PACE), were present. Also in attendance were Patricia Cicero, Director, Land & Water Conservation Department (LWCD); Kim Liakopoulos, LWCD; Marisa Ulman, LWCD; and Gerry Kokkonen, Land Information (@ 8:42)

- Others in Attendance: Anita Martin, Frankie Fuller (via Zoom)

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the September Agenda:

The September agenda was reviewed by the committee members. No changes were proposed.

5. Approval of the August 17, 2022 Meeting Minutes:

Christensen made a motion to approve the August 17, 2022 meeting minutes as written, Burlingham seconded. Motion passed 5/0.

6. Public Comment:

There were no comments.

7. Communications:

- Department of Agriculture, Trade & Consumer Protection September 2022 Report.

8. Natural Resources Conservation Service (NRCS) Report:

NRCS didn't attend the meeting therefore a report was unavailable.

9. Discussion on Departmental Updates:

LWCD hired a resource conservationist. LWCD's new position description has been approved by the Human Resources Committee and will be sent to the County Board for approval at the October 11th meeting. Cicero has been working with Farm Service Agency (FSA) on Conservation Reserve Enhancement Program (CREP) reenrollments. LWCD is packing up to move at the end of September during the courthouse remodel.

10. Discussion on the Crawfish River Solar Vegetation Plan - Randy Bermke, Alliant Energy:

Bermke discussed the current Crawfish River Solar Vegetation Plan draft and answered committee questions about the solar project.

11. Discussion and Possible Action on Authorizing the Application and Implementation of a WI Department of Natural Resources (DNR) Healthy Lakes Grant:

Ulman outlined the Department of Natural Resources (DNR) Healthy Lakes Grant. Jurcek made a motion to send the resolution to the County Board for approval, Turville-Heitz seconded. Motion passed 7/0.

12. Discussion and Possible Action on Authorizing the Application and Implementation of a WI DNR Lake Monitoring and Protection Network Grant: Ulman outlined the WI DNR Lake Monitoring and Protection Network Grant. Turville-Heitz made a motion to send the resolution to the County Board for approval, Burlingham seconded. Motion passed 7/0.

13. Discussion and Possible Action on Transfer of Cost Share Funds:

Cicero discussed the possibility of transferring unused Department of Agriculture cost share funds to other counties at the end of the year. There is no transfer currently. Christensen made a motion to approve the transfer of unused Department of Agriculture cost share funds to other counties at the discretion of the LWCD department head, Jurcek seconded. Motion passed 7/0.

14. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers:

Rock River Regenerative Graziers (R3G) have submitted their producer-led grant application to the Department of Agriculture. Jefferson County Soil Builders (JCSB) have submitted their producer-led grant application to the Department of Agriculture. Both groups have upcoming field days and shop talks. R3G is planning an on-farm dinner in October. JCSB plans to continue its cover crops cost share program next year. The groups are planning to collaborate on a rainfall simulator demonstration.

15. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP):

There were no notices.

16. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP:

There were no cancellations.

~Herbst exited the meeting @ 9:40 am~

17. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation:

Kokkonen has finished annual paid easement monitoring and sent the reports to NRCS. The Cummings appraisal came back higher than anticipated. NRCS and County funding will need to be adjusted. The Rollefson easement is ongoing. The title search will be ordered and the NRCS paperwork completed.

18. Review of the Monthly Financial Report (July):

The most recent statement of revenues and expenditures was distributed.

19. Discussion on Items for the Next Agenda:

Possible agenda items include: Concentrated Animal Feeding Operation (CAFO) discussion

- **Next Scheduled Meeting:** October 19, 2022 @ 8:30 in Room TBD

20. Adjournment:

Christensen made a motion to adjourn at 10:03 am, Burlingham seconded. Motion passed 6/0.

Committee member Kirsten Jurcek has been appointed to serve on this committee due to her status as the designated Farm Service Agency committee member. All her opinions and votes are as a member of the public and as a producer/farmer, not as a representative of the Farm Service Agency, United States Department of Agriculture, or Federal Government.

Kim Liakopoulos
Administrative Specialist I ~ LWCD



DATCP REPORT
Bureau of Land and Water Resources
October 2022

Soil and Water Resources Management Grants

- The 2023 Final Allocation Plan will be presented to the Land and Water Board at the October 2022 meeting.
- Requests to transfer grant funds between counties are due to DATCP by December 1, 2022.
- Please note that future cost-share grant awards will not be impacted by unspent EXTENDED cost-share funds. Contact Kim or Susan with questions.

Commercial Nitrogen Optimization Pilot Program and Crop Insurance rebates for planting cover crops.

- Agricultural producers are eligible for the commercial nitrogen optimization pilot program! If you are working with a producer, producer-led group or a group of producers who might be interested in participating, look for the RFP that we anticipate will be released in October.
- DATCP has \$800,000 in funding available to offer Crop Insurance rebates for planting cover crops in 2023 on 2022 cover crops. Acreage that already received cost-sharing or incentive payments for cover crops in 2022 is not eligible for this year's rebate program. Program information will be available on a website to be launched later in October at covercrops.wi.gov.

Conservation Engineering

- The next training related to the revised NRCS stream standards is scheduled. If you work on streambank protection and/or stream restorations projects, it is recommended you attend this free training. Reach out to your area engineering contact for additional details.
 - [Stream Site Assessment – Field Day](#), Sauk County Farm, Oct. 6, 9:30 AM to 2:30 PM
 - SECOND DAY ADDED – same location: October 7, 9:30 AM to 2:30 PM

Nutrient Management News

- County staff – The **2022 Nutrient Management Survey** (previously the NMStats Spreadsheets) is due by **October 15th**. We have received **20** responses so far. Reach out to Cody Calkins (cody.calkins@wisconsin.gov) if you have any questions or need assistance tabulating your responses.
- NEW!-There is a brand-new Nutrient Management Training Webpage where you can find links to previously recorded trainings: [DATCP Home Nutrient Management Training \(wi.gov\)](#) More to come!
- If you haven't yet requested any Runoff Risk Advisory Forecast magnets or keychains, send a request to Andrea Topper (andrea.topper@wisconsin.gov) with the amount you'd like.

Land and Water Conservation Board-LWRM Plans

- The October 4th meeting of the Land and Water Conservation Board will be a hybrid meeting (in person and Microsoft Teams). To join the meeting remotely, use this meeting link. Fond du Lac County will present a 5-year review of their current LWRM plan. Dodge and Racine Counties will present plan revisions.
- Counties working on LWRM plan revisions and reviews for the December 6th LWCB meeting include Eau Claire, Richland, Outagamie and Buffalo.
- The LWCB recently created a standing committee to advise the Board on its duty to advise the University of Wisconsin System annually on needed research and educational programs relating to soil and water conservation. This committee is known as the Advisory Committee on Research (Committee). This October, the Committee will begin to solicit input from various stakeholders, including county LCD's, on the soil and water conservation research and

education topics they believe are most critical to their interests.

- Committee meetings are held virtually on the first Tuesday of every other month at 9am, on months that do not coincide with normal meetings of the LWCB. Contact zach.zopp@wisconsin.gov for questions or more information on the Committee

Farmland Preservation Program and Agricultural Enterprise Areas

- Farmland Preservation Program staff will work with counties to craft outreach initiatives focused on areas of interest for renewable energy projects that are eligible for, or enrolled in, FP. Contact DATCPWorkingLands@wisconsin.gov to discuss needs or examples.

Conservation Reserve Enhancement Program (CREP)

- State Agreement Submittal Deadline 11/4/2022 for Payments in 2022: Friday, November 4th, 2022 is the deadline for submitting completed CREP agreements (LWR-283) to DATCP to ensure they make it through processing for State payments before the end of the calendar year. Agreements submitted to DATCP after that date may be processed and paid after January 1, 2023. If a landowner wants to claim their State CREP payment on 2022 taxes it will need to be paid prior to December 31, 2022.
- Check Your Forms: Please check that you are using the correct 15 Year Agreement (LWR-283), Perpetual Easement Application (LWR-209), and instruction forms. The current version of these forms are dated 07/21 in the upper left hand corner of the first page. DATCP will no longer accept LWR-283's or LWR-209's that are versions older than 07/2021, so be sure to use the most recent and updated forms. Up to date forms are all on the [CREP For Counties webpage](#).

Producer-Led Watershed Protection Grant (PLWPG) Program

- This winter the Producer-Led Watershed Protection Grants Workshop will be held on December 13th 2022, rather than in February 2023. All groups funded in 2022 are required to attend the workshop as part of their grant obligation (at least one farmer and one collaborator). The workshop will be held at the Wilderness Resort in Wisconsin Dells, WI. Formal invites with registration information will be send out in October to the watershed groups. Contact dana.christel@wisconsin.gov with any questions.

DATCP Staff Updates

- The Soil and Watershed Management Section is in the final stages of hiring the Soil and Watershed Health Conservation Specialist position. A hiring announcement will be sent to partners, hopefully in early October.

10/03/2022
12:23:07

Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12401 Land Conservation							
12401 411100 General Property Taxes	-370,797	0	-370,797	-247,197.68	.00	-123,598.87	66.7%
12401 421001 State Aid	-196,197	0	-196,197	-11,703.02	.00	-184,493.98	6.0%
12401 432099 Other Permits	-150	0	-150	.00	.00	-150.00	.0%
12401 451010 Sale Of Maps & Plat Books	-50	0	-50	.00	.00	-50.00	.0%
12401 451020 Other Fees	-310	0	-310	-120.00	.00	-190.00	38.7%
12401 451421 Crep Cancellation Fee	-250	0	-250	-334.87	.00	84.87	133.9%
12401 458001 Tree Sales	-8,400	0	-8,400	-8,400.00	.00	.00	100.0%
12401 458005 Ag & Horti Supply Revenue	-50	0	-50	-50.00	.00	.00	100.0%
12401 458009 Livestock Siting App Review F	-1,500	0	-1,500	-250.00	.00	-1,250.00	16.7%
12401 458013 Farmland Cert Fee	-16,500	0	-16,500	-14,600.00	.00	-1,900.00	88.5%
12401 511110 Salary-Permanent Regular	87,050	0	87,050	59,324.78	.00	27,725.25	68.2%
12401 511210 Wages-Regular	328,238	0	328,238	168,112.97	.00	160,125.46	51.2%
12401 511330 Wages-Longevity Pay	949	0	949	.00	.00	948.75	.0%
12401 512141 Social Security	30,961	0	30,961	16,501.90	.00	14,459.20	53.3%
12401 512142 Retirement (Employer)	27,055	0	27,055	14,767.17	.00	12,288.26	54.6%
12401 512144 Health Insurance	59,767	0	59,767	36,343.04	.00	23,424.04	60.8%
12401 512145 Life Insurance	100	0	100	24.87	.00	75.45	24.8%
12401 512151 HSA Contribution	5,000	0	5,000	4,687.50	.00	312.50	93.8%
12401 512173 Dental Insurance	4,860	0	4,860	3,073.13	.00	1,786.87	63.2%
12401 531100 Permits Purchased	31	0	31	30.75	.00	.25	99.2%
12401 531301 Office Equipment	100	0	100	.00	.00	100.00	.0%
12401 531303 Computer Equipmt & Software	1,300	0	1,300	.00	.00	1,300.00	.0%
12401 531311 Postage & Box Rent	1,250	0	1,250	465.02	.00	784.98	37.2%
12401 531312 Office Supplies	600	0	600	91.49	.00	508.51	15.2%
12401 531313 Printing & Duplicating	400	0	400	179.44	.00	220.56	44.9%
12401 531314 Small Items Of Equipment	1,100	0	1,100	918.04	.00	181.96	83.5%
12401 531324 Membership Dues	1,845	0	1,845	1,944.92	.00	-99.92	105.4%
12401 531326 Advertising	0	0	0	350.00	.00	-350.00	.0%
12401 531341 Agricultural & Horti Suppli	5,100	0	5,100	5,757.93	.00	-657.93	112.9%
12401 531348 Educational Supplies	50	0	50	.00	.00	50.00	.0%
12401 531351 Gas/Diesel	1,300	0	1,300	728.54	.00	571.46	56.0%
12401 532325 Registration	1,600	0	1,600	1,101.00	.00	499.00	68.8%
12401 532332 Mileage	20	0	20	.00	.00	20.00	.0%
12401 532335 Meals	150	0	150	40.77	.00	109.23	27.2%
12401 532336 Lodging	800	0	800	180.00	.00	620.00	22.5%
12401 533225 Telephone & Fax	300	0	300	112.66	.00	187.34	37.6%
12401 533236 Wireless Internet	1,100	0	1,100	663.36	.00	436.64	60.3%
12401 535242 Maintain Machinery & Equip	1,800	0	1,800	238.54	.00	1,561.46	13.3%

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FROM 2022 01 TO 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12401							
12401 535259 Tree Planter Service	50	0	50	.00	.00	50.00	.0%
12401 535349 Other Supplies	80	0	80	52.94	.00	27.06	66.2%
12401 571004 IP Telephony Allocation	824	0	824	549.36	.00	274.64	66.7%
12401 571005 Duplicating Allocation	165	0	165	110.00	.00	55.00	66.7%
12401 571009 MIS PC Group Allocation	20,000	0	20,000	13,333.36	.00	6,666.64	66.7%
12401 571010 MIS Systems Grp Alloc(ISIS)	4,448	0	4,448	2,965.36	.00	1,482.64	66.7%
12401 571020 Fleet Allocation	952	0	952	.00	.00	952.00	.0%
12401 591519 Other Insurance	4,857	0	4,857	3,244.24	.00	1,613.17	66.8%
12402 wildlife Crop Damage							
12402 421001 State Aid	-20,000	0	-20,000	-8,899.80	.00	-11,100.20	44.5%
12402 529299 Purchase Care & Services	20,000	0	20,000	14,700.33	.00	5,299.67	73.5%
12404 Local Cost Share Program							
12404 421001 24403 State Aid	-11,000	0	-11,000	.00	.00	-11,000.00	.0%
12404 421001 24406 State Aid	0	0	0	-1,425.00	.00	1,425.00	.0%
12404 472337 24404 Municipal Grant Revenue	-39,500	0	-39,500	-67,359.79	.00	27,859.79	170.5%
12404 529299 24403 Purchase Care & Service	11,000	0	11,000	1,000.00	.00	10,000.00	9.1%
12404 529299 24404 Purchase Care & Service	39,500	24,154	63,654	2,537.50	.00	61,116.22	4.0%
12404 699700 24404 Resv Applied Operating	0	-24,154	-24,154	.00	.00	-24,153.72	.0%
12405 DATCP Cost Share							
12405 421001 24405 State Aid	0	-18,522	-18,522	.00	.00	-18,522.00	.0%
12405 421003 State Aid GPR	-12,000	0	-12,000	.00	.00	-12,000.00	.0%
12405 421004 State Aid Bonded	-35,000	0	-35,000	.00	.00	-35,000.00	.0%
12405 485200 24405 Donations Restricted	0	-3,000	-3,000	-3,000.00	.00	.00	100.0%
12405 529299 24405 Purchase Care & Service	0	21,522	21,522	.00	.00	21,522.00	.0%
12405 531319 24405 Other Operating Supplie	0	0	0	583.45	.00	-583.45	.0%
12405 531348 24405 Educational Supplies	0	0	0	100.00	.00	-100.00	.0%
12405 593701 Cost Share Payment	47,000	0	47,000	.00	.00	47,000.00	.0%
12406 Non-Metallic Mining							
12406 411100 General Property Taxes	12,800	0	12,800	8,533.36	.00	4,266.64	66.7%
12406 432004 Non-Metallic Permit Fee	-900	0	-900	.00	.00	-900.00	.0%

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FROM 2022 01 TO 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12406 432005 Non-Metallic Annual Fee	-10,500	0	-10,500	.00	.00	-10,500.00	.0%
12406 474175 Highway Billed	-2,000	0	-2,000	.00	.00	-2,000.00	.0%
12406 531311 Postage & Box Rent	50	0	50	20.02	.00	29.98	40.0%
12406 531312 Office Supplies	50	0	50	.00	.00	50.00	.0%
12406 531348 Educational Supplies	25	0	25	.00	.00	25.00	.0%
12406 531351 Gas/Diesel	50	0	50	.00	.00	50.00	.0%
12406 532325 Registration	100	0	100	.00	.00	100.00	.0%
12406 532335 Meals	25	0	25	.00	.00	25.00	.0%
12406 532336 Lodging	300	0	300	.00	.00	300.00	.0%
12407 Farmland Easement							
12407 424001 Federal Grants	-80,000	0	-80,000	.00	.00	-80,000.00	.0%
12407 458003 Farmland Easement Fee	0	0	0	-750.00	.00	750.00	.0%
12407 481001 Interest & Dividends	-3,000	0	-3,000	-897.71	.00	-2,102.29	29.9%
12407 531311 Postage & Box Rent	25	0	25	.60	.00	24.40	2.4%
12407 531312 Office Supplies	25	0	25	17.67	.00	7.33	70.7%
12407 531313 Printing & Duplicating	20	0	20	25.80	.00	-5.80	129.0%
12407 594816 Capital Conserve Easement	120,000	0	120,000	.00	.00	120,000.00	.0%
12407 594960 Capital Reserve	98,687	-4,989	93,697	.00	.00	93,697.49	.0%
12407 699800 Resv Applied Capital	-135,757	4,989	-130,767	.00	.00	-130,767.49	.0%
12408 County Farm							
12408 411100 General Property Taxes	95,740	0	95,740	63,826.56	.00	31,913.32	66.7%
12408 482003 County Farm Land Rent	-100,427	0	-100,427	-50,213.25	.00	-50,213.75	50.0%
12408 529170 Grounds Keeping Charges	2,687	0	2,687	689.57	.00	1,997.55	25.7%
12408 535249 Sundry Repair	2,000	0	2,000	.00	.00	2,000.00	.0%
12409 Farm Drainage Board							
12409 411100 General Property Taxes	-10,000	0	-10,000	-6,666.64	.00	-3,333.36	66.7%
12409 514151 Per Diem	4,000	0	4,000	1,575.00	.00	2,425.00	39.4%
12409 521212 Legal	3,000	0	3,000	96.25	.00	2,903.75	3.2%
12409 531312 Office Supplies	250	0	250	102.82	.00	147.18	41.1%
12409 531313 Printing & Duplicating	130	0	130	.00	.00	130.00	.0%
12409 531324 Membership Dues	100	0	100	125.00	.00	-25.00	125.0%
12409 531349 Other Operating Expenses	250	0	250	.00	.00	250.00	.0%
12409 532325 Registration	900	0	900	20.00	.00	880.00	2.2%

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2022 01 TO 2022 08

ACCOUNTS FOR:
100 General Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12409 532332 Mileage	100	0	100	459.05	.00	-359.05	459.1%
12409 591513 Drainage Board Insurance	1,270	0	1,270	1,385.00	.00	-115.00	109.1%

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Jefferson County
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FROM 2022 01 TO 2022 08

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	9,823.30	.00	-9,823.30	.0%